



# Best Designs Renovations

703 N 42nd St. Philadelphia, PA 19104

215-873-3424

www.Bdroon.com

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit#  
\_\_\_\_\_  
City State Zip Code

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_

Are you authorized to work in the U.S. Yes  No

Are you a citizen of the United Yes  No

Have your ever work for this company? Yes  No

Have your ever been convicted of a felony? Yes  No  If so, When? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduated Yes  No  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduated Yes  No  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduated Yes  No  Degree: \_\_\_\_\_

**Previous Employment**

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \_\_\_\_\_ **Ending Salary:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Reason for Leaving:** \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \_\_\_\_\_ **End**

**Salary:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Reason for**

**Leaving:** \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \_\_\_\_\_ **Ending**

**Salary:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

## Reference

Please list three personal references.

**Full Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## **Driving License Information**

Do you have a valid Driving Licenses Yes  No  If yes, what is your DL # \_\_\_\_\_

State: \_\_\_\_\_

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

I authorize BDR, Best Designs Renovation to make a through investigation of my employment history and all other facts stated on my application. I hereby release from liability or responsibility all individuals, companies, employers, educational institutions, and/or agencies supplying such information.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**Consent For Drug/Alcohol Testing**

If you are offered and accept employment with Best Designs Renovations, in the interest of safety for all concerned, you will be required to take a random urine test for drugs and/or alcohol use.

I, \_\_\_\_\_, have been fully informed of the reason for this urine test for drugs and/or alcohol (I understand what I am being tested for), the procedure involved, and do hereby freely give my consent. In addition, I understand the results of this test will be forwarded to my potential employer and become part of my record.

If this test is positive, and for this reason I am not hired, I understand that I will be given the opportunity to explain the results of this test.

I hereby authorize these test results to be released to Best Designs Renovation.

\_\_\_\_\_  
Signature:

Date: \_\_\_\_\_



**EMPLOYEE / VOLUNTEER  
BACKGROUND AUTHORIZATION FORM**

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_

SSN: \_\_\_\_\_

OTHER NAMES USED: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_

HOW LONG HAVE YOU LIVED AT CURRENT ADDRESS: \_\_\_\_\_

PREVIOUS ADDRESS: HOW LONG? : \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DRIVERS LICENSE NUMBER/STATE OF ISSUE: \_\_\_\_\_

In connection with my application for employment / volunteer agreement with you, I understand that investigative background inquiries are to be made on myself including criminal convictions, motor vehicle and other reports. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, civil and other experiences.

I authorize without reservation, any party or agency contacted by this employer to furnish the above mentioned information.

I release the City of Belleville and any other person and/or agencies from any damage and/or liable acts that may result from obtaining history checks.

The above information is used solely for employment verifications and criminal history checks. Falsifying any information on this release form will constitute grounds for immediate dismissal.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Date)